

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Tuesday, January 21, 2020 ♦ 6:30 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Tuesday, January 21, 2020 at approximately 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

Chairman Billy Webster
Commissioner Kelvin Irvin
Commissioner Daniel Brown
Commissioner Bill Sharp
Commissioner Trevor Addison

STAFF PRESENT

County Attorney Adam Nelson
County Manager Paul Van Haute
County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 6:30 p.m.
(Copy of agenda made a part of the minutes on minute book page _____.)

2. Invocation

Mrs. Cynthia Wallace gave the invocation.

3. Pledge of Allegiance (KI)

Commissioner Irvin led the Pledge of Allegiance.

Regular Business Meeting

4. Approval of Agenda

Motion to approve the Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,
Commissioner Addison**

5. Public Comments

None

6. Consent Agenda

- a. Approval of Minutes - January 3, 2020 Regular Meeting (staff-CC)
- b. Approval of Minutes - January 3, 2020 Executive Session #1 (staff-CC)
- c. Approval of Minutes - January 3, 2020 Executive Session #2 (staff-CC)
- d. Approval of 2020 Alcohol Licenses (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,

Commissioner Addison

(Copies of alcohol licenses made a part of the minutes on minute book pages _____ to _____.)

7. Setting of Qualifying Fees for 2020 General Election (staff-Finance)

Motion to approve the Qualifying Fees as shown in the meeting package.

Motion made by Commissioner Sharp, Seconded by Commissioner Addison.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,

Commissioner Addison

(Copy of fees made a part of the minutes on minute book page _____.)

8. Approval to allow employees to convert vacation leave in excess of 240 hours into a 401/457 Plan (staff-CM/HR)

Motion to approve to allow employees to convert vacation leave in excess of 240 hours into a 401/457 Plan as presented in the meeting packet.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,

Commissioner Addison

9. Approval of Revised General Guidelines for Use of County Property (staff-CM)

Motion to approve the revised general guidelines for use of county property.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,

Commissioner Addison

(Copy of guidelines made a part of the minutes on minute book page _____.)

Reports/Announcements

10. County Manager Report

County Manager Van Haute reported that Fire Chief Shane Hill has announced his retirement.

11. County Attorney Report

No report.

12. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Sharp: announced that the new voting equipment will be here for demonstration on February 6, 2020 beginning at 6:30 p.m. in Room 203 of the Administration Building.

Commissioner Addison: none

Chairman Webster: none

Closing

13. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Irvin, Seconded by Commissioner Addison.

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,
Commissioner Addison**

Meeting adjourned at approximately 6:49 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman